**CLAY COUNTY DEVELOPMENT AUTHORITY**

**BOARD OF DIRECTORS MEETING**

**MINUTES**

## **June 19, 2013**

**Present**: Matt Welch, Tom Morris, Rev. Bill Randall, Grady Williams (Counsel/Interim Executive Director),

**Absent:**  Jan Conrad, Greg Clary, Paz Patel, Virginia Hall, Chip Dobson, Debbie Ricks, Joe Mobley

**Staff:** Bill Garrison, Cam DiFrancesco, Betty Hicks

**Call to Order:** Chair Matt Welch called the Clay County Development Authority (“CCDA”) Board meeting to order at 4:00 PM.

**Invocation:** Rev. Bill Randall

**NO OFFICIAL CCDA BOARD MEETING TODAY DUE TO LACK OF A QUORUM**

**Workshop discussion environment was held for the CCDA meeting.**

**Treasurer’s Report:** The May financials were reviewed and discussed. Cam DiFrancesco will prepare aCCDA Budget for FY 2013-2014.

**BLD Update:** Grady Williams and Greg Clary will meet with Ken Smallwood on Friday to discuss the letter of intent and follow up with Rob Bradley on the Memorandum of Understanding (“MOU”).

**Attorney’s Report:** Grady Williams reported that Debbie Ricks, Vice-Chair, will attend the CDFA Conference in Washington, DC August 6-9, 2013. Discussion was held on the vacant position of Executive Director for the CCDA board. Grady Williams commented that the Chair of the CCDA board could be the designated Executive Director for the board. Grady Williams will no longer be the interim Executive Director of the board effective September 30, 2013. The SBDC funding project will be delayed until next fiscal year. Suite #4, the office upstairs of the Chamber building is still vacant.

**Economic Development Report:** Bill Garrison provided an overview of his ED Investors and ED projects that are on-going. The EDC Quarterly luncheon was today at the Thrasher-Horne Conference Center with Chad Johnson, Senior VP of Sales for the Jacksonville Jaguars. Bill attended the JAXUSA Sales Mission meeting in Atlanta last month. The new Economic Development website is scheduled to be launched on July 1.

**Old Business:** Tom Morris and Jan Conrad have completed their tenure on the CCDA Board.

**Next Meeting:** Wednesday, July 17, 2013, at 4:00 p.m.

**Adjourned: 4:45 PM**